

Band Boosters Board Meeting  
Minutes -- Tuesday, October 13, 2009  
Meeting convened 6:10p

Present: Alan Johnson, Gay Van Beek, Marianne Ofsonka, Liz Batchelder, Teri & James Walker, Kathy Weeks, Danielle & Paul Hough

I. Clarification of miscellaneous details with Alan:

- \* Verification of a bill submitted for payment (Marianne)
- \* Free & reduced application guidelines for uniforms, band fees, Underarmor etc. (Gay)
- \* Awards inventory: 41 varsity letters will cover the 27 rookies in Marching Band (Kathy Weeks)

II. Uniforms

A. Missing order forms.

1. Have not yet received most of the uniform order forms from bands, including: 2/3 of middle schoolers and 40 high schoolers. (60 uniform order forms missing)
2. Alan clarified SoCo policies:
  - \* Returning the form cannot be for a grade to support compliance.
  - \* Nor can it be given a grade for attendance or participation.
  - \* Nor can extra credit be given if they do turn it.
  - \* If they do not have a performance uniform and show up in shorts and a tee shirt for performance, they get sent home.
3. If forms haven't been turned in by the end of the week, roster will be divided up and parents phoned. Completion of alterations in a timely fashion will be an issue. Teri suggested we ask local dry cleaners for a special deal if SCSS kids bring dresses/tuxes to them.

III. Paid-to-date budget

A. MB Uniform

1. Gloves and accessories are significantly over budget. Marianne needs Gay to break out of the amounts received from parents for shoes, gloves, Guard, UnderArmor. Students reimburse for shoes, etc., but BBB pays shipping.
2. Guard equipment line item was increased from first budget. \
3. Charter busses are over with tip added in; unbudgeted over time at competitions.
4. Truck rental is still under because season isn't over yet. States will be @WSHS so school busses can be used instead of charter busses.
5. Ice cream truck should be under "Band Camp Food," which wasn't used.

B. Questions regarding payment of fees by Boosters

1. Drumline: not mandatory, but a class for credit. What would students on free & reduced pay for drumline? It's an elective, just like marching band and other electives, but much more expensive. Because Drumline will be going to Richmond this year, not Dayton, cost will be much less.
2. One student remains who has paid neither their Drumline fees from last year, nor most of the MB fee this year; isn't in band, but orchestra. Will likely want to be in jazz band this year again. Student is not on f & r lunch, so is expected to pay all unpaid fees.

C. Balancing line items

1. Brass and woodwinds balance out.
2. Marianne needs a new bill from Alan for music.
3. Additional guard equipment bills coming in. Flags will not be needed next year; will already have much of the equipment needed. Will be looking for an off-the-rack guard costume next year. Guard was large this year, with comparable expenses. However, our guard bills were actually in about the 60<sup>th</sup> percentile for the County, and we were unique to the visual judge for competitions. Alan would like to give a gift card or something to Patty's mom for how hard she worked to make the giant flags for Guard this year. Kenny and Alan worked hard to find used, or find stock and customize, etc., to keep costs down.

D. High School line items to be added:

1. Marianne will add storage shed garage door that needs to be replaced. Tax Exempt status requires certification to be shown. Alan will check balance in the school account from last year to see if that will cover it. Still have to do a purchase order.
2. Replenishing the First Aid kit

E. Marching Band fees.

1. Deadline for fees to be paid will be the end of this week.
2. Debt cards will be entered for those who have not paid, and can be dropped later when they do pay. School is using this more now to encourage payment. A couple of students actually HAVE paid overdue fees from last year as a result.

F. District Band Festival.

1. SoCo is hosting this year, high school only. Middle school is going to Sandburg. Big opportunity to raise funds, and for volunteer hours for Tri-M. Mandatory volunteering could possibly be used as a quarter project. Alan will consider it. A few students will be needed to rearrange the stage after every performance. Alan is working on his budget for this; is excited about judges he has already found for this event.
2. Fund raising opportunities: Baked goods; Chick fil-a. Some parents, siblings waiting, and chaperones. Some bands leave immediately; some stay for scores. Reeds & Such: tees (in-stock and custom-made), jewelry, charms, clothing, etc. A committee is needed to coordinate volunteers.

G. \$10,315 -- Tag Day total to band. Last year chorus and orch took 34%, but their portion was much less this year.

H. Regarding drums stored in shed without locked door. If stolen, school insurance will cover it – per Alan. No space in closet, and students do not respect school property left there. County no longer gives money for new instruments if they need to be replaced.

I. Home game day before States.

Lunch on Friday is the latest we can cancel school busses and not be charged. So if weather prediction is for rain Friday, band will not go to protect instruments for Saturday's competition.

J. Storage of wet uniform items. Policy: If items are improperly stored and ruined, student will need to pay for new items. If unable to be washed and returned to them, then they will not have to pay. A documented process is needed covering responsibility for wet items. All items are washable, if just washed and hung to line-dry. Raincoats just need to be line-dried. Alan suggests marchers take home the garment bag and contents; wash them Sunday; return on Monday. That leaves the rest of the week to remind them to bring them back. If the hat is wet, last week Beth arranged the hats to prop up the top of the hatboxes to let them dry out.

K. Danielle offered a fund raising idea: custom spirit throw blanket: \$21, 48"x60", sold during football season for perhaps \$30. Festival is the biggest fund raising opportunity available. .

Meeting ended 7:45p.